May 2025 Order		Wednesday	Thursday	Eridov
Monday	Tuesday	Wednesday	Thursday  1 AFSS Review	Friday  2 Consolidation for Shopping list M/F, G/SS, CK,
			May. 12 – May. 16	Goldstar and Chemical
			Create and Print Production Worksheet for following week:	May. 12 – May. 16
			May. 5 – May.9	Edit and complete Driftwood or Clearbrook
			Edit and complete Driftwood or Clearbrook Farms order	Farms order for:
			for: Next Tuesday	Next Wednesday
5 Print and Review Receiving	6 Edit and complete	7 EZ Steps Menu Plan Quantities (ALL Sites)	8 AFSS Review	9 Consolidation for Shopping list M/F, G/SS, CK,
Tickets the week of:	Driftwood or Clearbrook Farms order for: Friday	June. 9 – June. 13*EEC and site with RAP program June 11-13	May. 19 – May. 23	Goldstar and Chemical
May. 12 – May. 16	, ,	Edit and save Shopping list - M/F, G/SS, CK, Goldstar and Chemical		May. 19 – May. 23
Any adjustment for receiving		May. 19 – May.23	Create and Print Production Worksheet for following week:	, ,
tickets for ALL Vendors must be		*Remember any M/F or G/SS deliveries May 26 Holiday	May. 12 – May. 16	Edit and complete Driftwood or Clearbrook
emailed to Vendors by 3:00PM.		should have been moved to last scheduled delivery for the week of		Farms order for:
NNC Adjustments 12:00 PM		May. 19 – May. 23		Next Wednesday
Edit & complete Driftwood or		Edit & complete Driftwood or Clearbrook Farms order for: Next	Edit and complete Driftwood or Clearbrook Farms order	
Clearbrook Farms order for: Thursday		Monday	for: Next Tuesday	
12 Print and Review Receiving	13 Edit and complete	14 EZ Steps Menu Plan Quantities (ALL Sites)	15 AFSS Review	16 Consolidation for Shopping list M/F, G/SS,
Tickets the week of:	Driftwood or Clearbrook Farms order for: Friday	August 11-15 (Opening)	May. 27 – May. 30	CK, Goldstar and Chemical
May. 19 – May. 23		August 18 – 22 (Opening)	August. 4-8 (Opening)	May. 27 – May. 30
Any adjustment for receiving		Edit and save Shopping list - M/F, G/SS, CK, Goldstar and Chemical	Create and Print Production Worksheet for following week:	August. 4-8 (Opening)
tickets for ALL Vendors must be		May. 27 – May.30	May. 19 – May. 23	Edit and complete
emailed to Vendors by 3:00PM.		August 4-8 (Opening)	Edit and complete Driftwood or Clearbrook Farms order	Driftwood or Clearbrook Farms order for:
NNC Adjustments 12:00 PM		Edit & complete Driftwood or Clearbrook Farms order for:	for:	Next Wednesday
Edit & complete Driftwood or Clearbrook Farms order for: Thursday		Next Monday	Next Tuesday	
May 19 Print and Review Receiving	May 20 EZ Steps Menu Plan Quantities (ALL Sites)	May 21 AFSS Review	May 22 Consolidation for Shopping list M/F, G/SS, CK,	May 23 Print and Review Receiving Tickets
Tickets the week of:	August 25 – 28 *(Opening)	June 2. – June. 6	Goldstar and Chemical	the week of:
May. 27 – May. 30	September 2 – 5* (Opening)	August 11 – 15 (Opening)	June. 2 – June. 6	June. 2 – June. 6
August. 4-8 (Opening)	*Remember this will create shopping list for <b>M/F</b> deliveries for	August 18 – 22 (Opening)	August 11 – 15 (Opening)	August 11 – 15 (Opening)
Any adjustment for receiving	Aug 29-Sept 1 Holiday, these shopping lists must be moved to the			August 18 – 22 (Opening)
tickets for ALL Vendors must be	last scheduled delivery for the week of August 25-28	Edit and complete	August 18 – 22 (Opening)  Create and Print Production Worksheet for following week:	Any adjustment for receiving tickets for ALL
emailed to Vendors by 3:00PM.	(do not move G/SS August 29-September 1)	Driftwood or Clearbrook Farms order for:	May. 27 – May. 30	Vendors must be emailed to Vendors by
NNC Adjustments 12:00 PM	Edit and save Shopping list - M/F, G/SS, CK, Goldstar and Chemical	Next Tuesday	Edit and complete Driftwood or Clearbrook Farms order	3:00PM.
Edit & complete Driftwood or	June. 2 – June. 6		for:	NNC Adjustments 12:00 PM
Clearbrook Farms order for: Thursday	August 11 – 15 (Opening)		Next Wednesday	Edit & complete Driftwood or Clearbrook Farms
	August 18 – 22 (Opening)			order for: Thursday
	Edit & complete Driftwood or Clearbrook Farms order for: Friday			
May 26 <b>Holiday</b>	May 27 EZ Steps Menu Plan Quantities (ALL Sites)	May 28 EZ Steps Menu Plan Quantities	May 29 AFSS Review	May 30 Consolidation for Shopping list M/F,
	June 16 – 20* EEC,RAP,BTB, LAB,ST & ESY	June 23 – 27* EEC,RAP,BTB, LAB, ST & ESY	June 9 – 13 Main Site, EEC and site with RAP program	G/SS, CK, Goldstar and Chemical
	*Remember this will create shopping list for <b>M/F</b> deliveries for	*Remember to move <b>M/F June 19</b> to the previous delivery date	June 16 – 20 EEC,RAP,BTB, LAB, ST & ESY	
	June 6-11 & June 19, these shopping lists must be moved to the last scheduled delivery for the week of June 2 – 10	Edit and save Shopping list - M/F, G/SS, CK, Goldstar and Chemical	Create and Print Production Worksheet for following week:	June 9 – 13 Main Site,EEC and site with RAP
	(do not move G/SS June 11-13 and June 19)	June 9 – 13*Remember do not move G/SS June 11-13	June. 2 – June. 6	program
	tao not move 0/33 June 11-13 and June 13/	June 16 – 20*Remember this will create <b>M/F June 19</b> this shopping	Edit and complete Driftwood or Clearbrook Farms order	June 16 – 20 EEC,RAP,BTB, LAB, ST & ESY
	Edit and complete Driftwood or Clearbrook Farms order for: Friday	list must be moved to last scheduled delivery	for:	Edit and associate Duite and a Classical
	The state of the s	*Remember do not <b>G/SS June 19</b>	Next Tuesday	Edit and complete Driftwood or Clearbrook
		Edit & complete Driftwood or Clearbrook Farms order for: Monday	,	Farms order for:
****				Next Wednesday

\*M/F = Meats/Frozen G/SS = Grocery/Staples/Supplies